



**CASTLE BROMWICH JUNIOR
SCHOOL**
Prosper Together MAT
Hurst Lane North, B36 0HD
Tel: 0121 747 2247
Email: 10office@cbjs.solihull.sch.uk
Website: www.cbjs.co.uk



High expectations of all, for all in everything that we do.



Spitfires

Before and After School Club

Castle Bromwich Junior School provides both a breakfast club and an after-school club for our pupils giving peace of mind that your child/children are well-looked after at times they are unable to be at home. We provide lots of fun activities and nutritional food for every child that attends.

Bookings and charges

We know that it is not always easy to plan in advance when you will need to make use of the facility so our booking system gives you flexibility to book and pay for exactly what you need. Before your child starts CBJs, you will be issued with a ParentPay activation code letter. This will enable you to register your child at CBJs and open the Spitfires Club booking system to you. Once you have access, you can choose the sessions you would like to book- as many or as few as you require. You are able to book a session right up until 3:00pm on the day prior to needing it. Of course, sessions are subject to availability but the system enables you to see how many spaces are available for each session so you can be aware of when club is filling up!

Sessions must be paid for through ParentPay at the time of booking. However, don't worry, if you use tax free childcare vouchers we can accept these. Once we receive the funds into our bank account, we will transfer the credit onto your ParentPay Breakfast or After school account, giving you credit to go ahead and book your sessions.

Sessions can be booked as far in advance as you like and, although sessions must be booked by 3:00pm on the day prior, we appreciate that emergencies can happen. If this happens, you may call the school office and, if there is space, we can add your child to the register. There is a premium cost for this to cover admin and staffing costs.

Head of School: Tristi Timm's
Deputy Headteachers: Andrew May

Breakfast Club operates from 7:30am until school opens at a cost of £6.25 per child. After-school club operates from the end of the school day up until 6.00pm.

After-school club can be booked with a choice of 3 session times.

- 3:30pm-4:30pm at a cost of £6.25 per child
- 3:30pm-5:30pm at a cost of £10.75 per child
- 3:30pm-6:00pm at a cost of £12.75 per child

Any session booked after 3:00pm on the day prior to the session will be charged at £20.00 per child. If you have not booked and your child attends, you will also be charged £20.00.

This will need to be paid in full before any further bookings can be made.

Please be aware that if you book a session but are not on time to collect your child, a charge will be added to your account for the later session. This must be paid for before any further sessions can be booked. Staff need to leave at 6:00pm promptly so please do not arrive after this time. A charge of £25.00 will be made if you arrive after 6:00pm with a further £25.00 per 15 minutes after this to pay for our staff overtime.

Menu

Whilst we are happy to take on board suggestions, our menu will adhere to our school healthy food standards. Examples of food choices offered are as follows;

Breakfast

- Cereal choices
- Toast
- Bagels
- Fruit
- Fruit Juice

After School

- One of- Pizza/Spaghetti on toast/Pasta with Sauce/Cheese on Toast
- Crackers and cheese
- Yoghurt
- Fruit
- Squash

IMPORTANT INFORMATION

Please ensure that both school and Spitfires are updated with any allergy, dietary or healthcare changes for your child as soon as it occurs. This ensures your child gets the best care at all times.

Spitfires is part of the main school and as such adheres to the whole school policies, including but not limited to-

- Child Protection Policy
- Photo Permissions Internet Use
- Behaviour Management Policy
- Anti-Bullying Policy
- Complaints Policy

This information will not be collected separately by Spitfires. For a full list of applicable policies, please see the school website.

Films rated U or PG may be shown in clubs.

The Spitfires Team are responsible for your child's care and well-being whilst attending clubs. Any concerns will be reported to the school's Senior Leadership team in accordance with the approach taken during the school day. Parents should be aware that we have a duty to have regard for pupil welfare and will report any cause for concern to the relevant agencies for support and/or further investigation.

The child protection policy is available to view on the school's website.

Contact us

Spitfires staff are available at drop off and collection times if you would like to speak to them. Alternatively, you can send a DOJO.

We are also available on the schools main telephone line during school hours 0121 747 2247 or press Option 6 during the clubs opening hours so between 7.15am to 8.50am and 3.30pm to 6.00pm.

I can also be contacted directly on s10jwhitehouse@cbjs.solihull.sch.uk

King Regards

Julie Whitehouse

School Business Manager.